



"Our mission is to protect public health by providing
High-quality water reclamation through collection and treatment."

Minutes of December 12, 2024 Regular Board Meeting

I. Attendance -

Board Members Present: Dan March, Josh Cook, Glen LaVanchy, Ryan Freeman and Kevin Feeley.

Staff Present: Chris Kampmann, Heidi Hurtado, Jon Peterson, Paul Bremser, Taylor Giarritano, and Catherine Tallerico (Lyons and Gaddis).

Public Present: None

II. **Call to Order** - Board President Mr. March called the board meeting to order, and the pledge of allegiance was recited. **3:32 PM**

III. **Additions or Deletions to the agenda** - None

IV. **Public Comments** - None

V. **Public Hearings** - **3:33 PM**

Mr. March opened a public hearing at 3:33 p.m. for Resolution 2024-08, Adoption of the 2025 Budget and Appropriation of Funds.

No public was in attendance to comment.

Mr. March closed the public hearing at 3:34 p.m.

Mr. March opened a public hearing at 3:35 p.m. Resolution 2024-09 to set mill levies.

No public was in attendance to comment.

Mr. March closed the public hearing at 3:36 p.m.

VI. **Disclosure of Conflicts of Interest** – None

VII. **Approval of Consent Agenda** - **3:37 PM.**

Consent Agenda included the following:

- a. Approval of November 14, 2024, Board Meeting Minutes
- b. Financial Reports for November 2024.

Mr. Cook moved to approve the consent agenda, and Mr. Freeman seconded. The motion passed unanimously. **Approved**

SVSD Board of Directors

President – Dan March

Vice President – Josh Cook

Treasurer – Ryan Freeman

Secretary – Glen LaVanchy

Director – Keven Freeley



**"Our mission is to protect public health by providing
High-quality water reclamation through collection and treatment."**

VIII. Presentations and Staff Reports -

4:05 PM

Staff presented their Board Reports. A discussion was held regarding the content of the staff reports. A review of the Board Packet with options will be presented to the Board for review in 1st quarter of 2025.

IX. Action Items -

4:15 PM

- a. Mr. LaVanchy made a motion to approve Resolution 2024-08, adopting the 2025 Budget and Appropriation of funds. Mr. Feeley seconded. The motion passed unanimously. **Approved.**
- b. Mr. LaVanchy made a motion to approve Resolution 2024-09 to set mill levies. Mr. Freeman seconded. The motion passed unanimously. **Approved.**
- c. Mr. LaVanchy made a motion to approve Resolution 2024-10, an Inter-Governmental Agreement (IGA) joining the Colorado Liability Pool in insuring the District and as the Workman's Compensation Provider. Mr. Freeman seconded the motion.

Roll Call Vote Results:

- Dan March – Aye
- Josh Cook – Aye
- Glen LaVanchy – Aye
- Ryan Freeman – Aye
- Kevin Feeley – Aye

Outcome:

The motion was approved unanimously, 5-0.

X. Other Business -

4:20 PM

- a. The Board reviewed a legal letter from the Town of Firestone regarding a quitclaim deed request. The direction was to proceed with investigating the request and proceeding as directed by legal. The District Manager may sign the agreement on behalf of the Board.
- b. The Board reviewed the Tap Report.

XI. Executive Session -

4:55 PM

The board initially scheduled two executive sessions during the meeting:
Executive session pursuant to 24-6-402(4)(f), C.R.S., for purposes of discussing a personnel matter regarding the 2024 performance review of the District Manager.

Mr. March motioned to exit the executive session and return to an open meeting at 5:31 p.m.

No direction was provided upon exiting the executive session.

SVSD Board of Directors

President – Dan March

Vice President – Josh Cook

Treasurer – Ryan Freeman

Secretary – Glen LaVanchy

Director – Keven Freeley



**"Our mission is to protect public health by providing
High-quality water reclamation through collection and treatment."**

XII. Next Month's Agenda -

- a. Resolution 2025-01 Designating the places to post notices of meetings.

- b. Resolution 2025-02 Setting the election, appointing a DEO, and authorizing them to cancel the election.

XIII. Adjournment -

Mr. Cook motioned to adjourn the meeting at 5:31 p.m.; Mr. Feeley seconded the motion. The motion passed unanimously. **Approved.**

Recording Secretary

Board Secretary

Date

Date

SVSD Board of Directors
President – Dan March Vice President – Josh Cook Treasurer – Ryan Freeman
Secretary – Glen LaVanchy Director – Keven Freeley

MINUTES OF EXECUTIVE SESSION

An executive session was entered by the St. Vrain Sanitation District's Board of Directors on December 12, 2024. It was duly moved, seconded, and unanimously approved that the Board enter into an executive session pursuant to Section 24-6-402(4)(f), C.R.S. for purposes of discussing a personal matter regarding the 2024 performance review of the District Manager from 4:55 p.m. to 5:31 p.m.

CERTIFICATION BY REGISTERED ATTORNEY

I, Catherine A. Tallerico, Reg. No. 19995, hereby certify that the executive session was devoted to the issues stated above.



Catherine A. Tallerico

CERTIFICATION BY BOARD PRESIDENT

I hereby certify that I served as President of the Board of Directors, on December 12, 2024. An executive session was held pursuant to 24-6-402(4)(f), C.R.S. for purposes of consulting with our attorney and receiving legal advice on the issue of board member compensation.

President and Chair