



**St. Vrain Sanitation District  
Minutes of January 30, 2023  
Regular Board Meeting**

**Attendance -**

**Board Members present:** Josh Cook, Chris Kampmann, Ryan Freeman, and Glen LaVanchy.

**Staff:** Robert Fleck, Jon Peterson, Penny DeMille, Dave Cross, Paul Bremser, Heidi Hurtado, and Catherine Tallerico of Lyons and Gaddis.

**Absent:** Dan March.

**Consultant:** Chris Sanchez, BBA Water Consultants.

**Call to order - 9:00 a.m.**

The board meeting was called to order by Board Vice President Mr. Cook, and the pledge of allegiance was recited.

Mr. Kampman motioned to excuse the absence of Mr. March. Mr. LaVanchy seconded. The motion passed unanimously. **Approved**

**Consent Agenda - 9:02 a.m.**

Consent Agenda included the following:

Approval of December 2022 Board Meeting Minutes

Financial Reports for December 2022.

Resolution 2023-01 Designating the places to post notices of meetings.

Resolution 2023-02 Setting the election, appointing a DEO, and authorizing them to cancel the election.

Mr. LaVanchy moved to approve the consent agenda, and Mr. Freeman seconded. The motion passed unanimously. **Approved**

**Presentations / Staff Reports - 9:04 a.m.**

Mr. Cross provided the Board with an update on the work in progress for the plant expansion project.

Mr. Fleck presented the Board with the preliminary sketches of the building and the 8-acre site plan for the new administration office. Cost estimates for the facility



are currently between 7-10 million.

Mr. Cross informed the Board of a recent line break caused by an oil and gas company.

Mrs. DeMille wanted to thank the Board for all the support over the past 9 years. Mrs. DeMille will step into a support role and will retire at the year's end.

**Action Items - 9:42 a.m.**

Mr. Freeman motioned to approve the Board Meeting Dates set for 2023, including changing the November Meeting to November 8<sup>th</sup>. Mr. Kampmann seconded. The motion passed unanimously. **Approved**

Mr. Kampmann motioned to ratify a water purchase for a total price of \$140,000 plus closing costs for the new administrative office site. Mr. Kampmann seconded. The motion passed unanimously. **Approved**

Mr. Freeman motioned to proceed with the design and construction of grading specs for the eagle site estimated at \$170,000. Mr. Kampmann seconded. The motion passed unanimously. **Approved**

**Other Business - 10:00 a.m.**

Mr. Fleck informed the Board that Feet Management Software provided by Verizon was added to the District's vehicles.

Mrs. Hurtado was named the designated election official for the District's 2023 election and recited the oath.

**Executive Session - 10:11 a.m.**

Mr. Cook moved to go into an executive session pursuant to 24-6-402(4)(a) C.R.S. for purposes of discussing the possible purchase of property for the future plant site, the purchase of the administrative building property, and the purchase of the north parallel easement; and pursuant to Section 24-6-402(4)(b) C.R.S., for the purpose of consulting with the attorney on such matters. Additionally, pursuant to 24-6-402(4)(e)(1), C.R.S., for purposes of determining our position in negotiations, developing strategies, and instructing our negotiators on the Firestone water litigation, case 19CW3235.

Mr. Cook made a motion to exit the executive Session at 11:08 a.m. Mr. LaVanchy seconded the motion. The motion passed unanimously. **Approved.**



The Board provided direction to Mr. Peterson to contact the City of Aurora, regarding the future plant site property. Direction was given to Mr. Fleck to proceed with easement negotiation on the North Line, offering a possible lease of ditch rights to the owners.

Mr. LaVanchy motioned that the District purchase Eagle Business Park property, escrowing installation costs plus 30% contingency for uninstalled utilities. Mr. Kampmann seconded. The motion passed unanimously. **Approved.**

Mr. Freeman made a motion to adjourn at 11:11 p.m. Mr. LaVanchy Seconded. **Adjourned**

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**Recording Secretary**

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**Date**

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**Board Secretary**

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**Date**



## MINUTES OF EXECUTIVE SESSION

Regarding the executive session referred to in the Minutes of the regular meeting of the St. Vrain Sanitation District's Board of Directors on December 7, 2022, it was duly moved and seconded that the Board enter into an executive session Section 24-6-402(4)(a), for the purposes of discussing the possible purchase of a future plant site; Section 24-6-402(4)(f) C.R.S. for the purposes of discussing a personnel matter regarding the 2022 performance review of the District Manager.

The motion carried unanimously, and the Board entered into an executive session from 10:10 a.m. to 11:07 a.m. The Board took no action during the executive session.

## CERTIFICATION BY REGISTERED ATTORNEY

I, Catherine A. Tallerico, Reg. No. 19995, hereby certify that the executive session was devoted to the issues set forth above and that all such communications were privileged or confidential under applicable Colorado law and Supreme Court rules.

A handwritten signature in blue ink that reads 'Catherine A. Tallerico'.

Catherine A. Tallerico

## CERTIFICATION BY BOARD PRESIDENT

I hereby certify that I served as chairperson of the executive session of the Board of Directors held on December 7, 2022, and that the session involved discussing the possible purchase of a future plant site and discussing a personnel matter regarding the 2022 performance review of the District Manager.

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President and Chair